

**REGULAR MEETING OF THE SCHOOL BOARD OF EDUCATION  
INDEPENDENT SCHOOL DISTRICT NO. 549  
DECEMBER 14, 2022**

The December 14, 2022, Regular School Board Meeting of Independent School District No. 549 was called to order by Chairperson Kalina at 5:00 PM. Attending the meeting were Board members Justine Anderson, Mike Hamann, Aaron Kalina, Nathan Rooney and Sue Von Ruden. Administrative members included Superintendent Mitch Anderson, Business Manager Kristi Werner, HOTL Principal Mike Kunza, PWMS Principal Jim Kennedy, PHS Principal Ehren Zimmerman, Facilities Director Russ Winkels, Activities Director Erin Anderson and Community Relations Director Jason Groth. Absent were Board members Cyndy Huber and Arnie Thompson and ALC Director Jace Hennagir. Visitors included DJ Altstadt and Brien Meyer. Elizabeth Vierkant from the Perham *Focus* was also present.

The Pledge of Allegiance was recited by all present.

A motion was made by Rooney and seconded by Hamann to modify the agenda. Motion carried unanimously.

Brian Stavenger of Eide Bailly provided an Audit Presentation.

Steve Pumper of PMA Securities provided an Aid Anticipation Borrowing Presentation.

Administrative reports were reviewed.

A motion was made by Von Ruden and seconded by Anderson to approve the Consent Agenda as presented

- 6.1 Approve Minutes of November 16, 2022, Regular Meeting
- 6.2 Approve Treasurer's Report and Electronic Fund Transfer Report
- 6.3 Approve Payment of Bills and Credit Card Purchases
- 6.4 Consider Staffing:
  - 6.4.1 Accept Letter of Resignation from Rachel Newville (Speech Coach)
  - 6.4.2 Accept Letter of Resignation from Sandra Wieser-Matthews (Speech Coach)
  - 6.4.3 Approve Extension of Request for Extended/FMLA Leave for Kayla Thorp (PWMS Paraprofessional)
  - 6.4.4 Approve Employment Agreement for Stephanie Helgeson (HOTL Paraprofessional)
  - 6.4.5 Approve Employment Agreement for Jami Samuelson (HOTL Kitchen Assistant)
  - 6.4.6 Termination of Employment with Spencer Jacobs (PHS Cleaner)
  - 6.4.7 Approve Continuing Contract Professional Staff Seniority List dated October 31, 2022
  - 6.4.8 Approve Support Staff Seniority List dated October 31, 2022

Motion carried unanimously.

An update was provided on Long-Term Facilities Planning.

A motion was made by Hamann and seconded by Anderson to approve the FY22 Financial Statements. Motion carried unanimously.

A motion was made by Hamann and seconded by Anderson to approve the Resolution relating to \$1,200,000 General Obligation and Anticipation Certificates of Indebtedness. A roll call vote was taken with all voting in favor.

A motion was made by Von Ruden and seconded by Rooney to approve the Certification of Final 2022 Payable 2023 Levy. Motion carried unanimously.

The next Regular Board Meeting will be held on Wednesday, January 18, 2022 at 5:00 PM in the PHS Media Center.

A motion was made by Anderson and seconded by Rooney to adjourn the meeting at 6:15 PM. Motion carried unanimously.