

**REGULAR MEETING OF THE SCHOOL BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT NO. 549
JANUARY 19, 2022
Via Teleconference**

The January 19, 2022, the Regular School Board Meeting of Independent School District #549 was called to order by Chairperson Kalina at 5:00 p.m. Attending the meeting via teleconference were Board members Mike Hamann, Cyndy Huber, Aaron Kalina, Nathan Rooney, Arnie Thompson and Sue Von Ruden. Administrative members included Superintendent Mitch Anderson, Business Manager Kristi Werner, PHS Principal Ehren Zimmerman, HOTL Principal Liz Johnson, Facilities Director Russ Winkels, ALC Director Jace Hennagir, Activities Director Erin Anderson and Community Relations Director Jason Groth. Absent were Board Member Justine Anderson and PWMS Principal Scott Bjerke. Visitors included Rebecca Mitchell from the Perham *Focus*.

A motion was made by Von Ruden and seconded by Rooney to approve the agenda as presented. Motion carried unanimously.

A motion was made by Thompson and seconded by Von Ruden to nominate Aaron Kalina as Board Chairperson. Motion carried unanimously.

A motion was made by Von Ruden and seconded by Hamann to nominate Justine Anderson as Board Vice-Chairperson. Motion carried unanimously.

A motion was made by Huber and seconded by Hamann to nominate Von Ruden as Board Clerk. Motion carried unanimously.

A motion was made by Von Ruden and seconded by Hamann to nominate Huber as Board Treasurer. Motion carried unanimously.

A motion was made by Von Ruden and seconded by Kalina to approve Board Committee Assignments as follows:

3.2	Board Committee Assignments	<u>Current Assignments/Openings</u>		
3.2.1	Support Staff Negotiations	Rooney	Thompson	Hamann
3.2.2	Non-Union Staff Negotiations	Rooney	Thompson	Hamann
3.2.3	Teacher Negotiations	Von Ruden	Huber	Kalina
3.2.4	Transportation Negotiations	Von Ruden	Rooney	Anderson
3.2.5	PACC	Anderson		
3.2.6	Technology Committee	Huber	Rooney	Kalina
3.2.7	Facilities Committee	Von Ruden	Huber	Kalina
3.2.8	Food Service Committee	Anderson	Kalina	Von Ruden
3.2.9	Policies	Kalina		
3.2.10	Delores Barnack Kenner	Von Ruden		
3.2.11	Otter Tail Family Services Collaborative	Hamann		

Motion carried unanimously.

Administrative reports were reviewed.

A motion was made by Hamann and seconded by Thompson to approve the Consent Agenda as follows:

- 6.1** Approve Minutes of December 8, 2022, Regular Meeting and the January 6, 2022, Special Meeting
- 6.2** Approve Treasurer's Report and Electronic Fund Transfer Report
- 6.3** Approve Payment of Bills and Credit Card Purchases
- 6.4** Consider Staffing:
 - 6.4.1** Accept Letter of Resignation from Joseph Johnson (Softball Coach)
 - 6.4.2** Accept Letter of Resignation from Crystal Villagomez (PWMS Kitchen Assistant)
 - 6.4.3** Accept Letter of Resignation from Saul Camacho (PWMS Cleaner)
 - 6.4.4** Accept Letter of Resignation from Cesar Martinez (PWMS Cleaner)
 - 6.4.5** Accept Letter of Resignation from Rhonda DeWall (PWMS Cleaner)
 - 6.4.6** Accept Letter of Resignation from Joshua Fuller (PHS Teacher)
 - 6.4.7** Approve Request for Extended Leave/FMLA Leave for Brenda Sandahl (PWMS Paraprofessional)
 - 6.4.8** Approve Request for Extended Leave/FMLA Leave for Katie Olson (PWMS Counselor)
 - 6.4.9** Approve Employment Agreement for Karen Laughlin (HOTL Paraprofessional)
 - 6.4.10** Approve Employment Agreement for Ravin Saldana (PHS Administrative Assistant)
 - 6.4.11** Approve Employment Agreement for Ashley Engel (Kids Adventure Preschool Paraprofessional)
 - 6.4.12** Approve Employment Agreement for Lisa Moe (PWMS Paraprofessional)
 - 6.4.13** Approve Teacher Contract for Abby Dralle (District-Wide Substitute Teacher)

Motion carried unanimously.

A motion was made by Von Ruden and seconded by Rooney to approve 7.1 Consideration of Reorganization Procedures as follows:

- 7.1** Consideration of Reorganization Procedures:
 - 7.1.1** Designation of Official School Newspaper – Perham Focus
 - 7.1.2** Designation of Location of Meeting Notices – District Administrative Office
 - 7.1.3** Designation of Official School Depositories:
 - 7.1.3.1** United Community Bank
 - 7.1.3.2** Bremer Bank
 - 7.1.3.3** Minnesota School District Liquid Asset Fund
 - 7.1.3.4** MN Trust – PMA Financial Network
 - 7.1.4** School Board Affiliations Assignments:
 - 7.1.4.1** Minnesota State High School League Representative
 - 7.1.4.2** Perham Area Community Center Representative
 - 7.1.4.3** County Collaborative Representative
 - 7.1.5** Appointment of School District Attorney:
 - 7.1.5.1** Karkela, Hunt & Cheshire, PLLP
 - 7.1.5.2** Knutson, Flynn & Deans, P.A.
 - 7.1.5.3** Pemberton Law
 - 7.1.5.4** Ratwik, Roszak & Maloney, P.A.
 - 7.1.6** Reaffirm District Policies

7.1.6.1 Disability Non-Discrimination Policy 402

7.1.6.2 Harassment and Violence Policy 413

7.1.6.2.1 Harassment and Violence Policy 413 Report Form

Motion carried unanimously.

A motion was made by Huber and seconded by Von Ruden to approve scheduling the 2022 Regular Board meetings for 5:00 p.m. on the second Wednesday of each month. Motion carried unanimously.

A motion was made by Thompson and seconded by Rooney to introduce a Resolution Establishing Combined Polling Places for Multiple Precincts and Designating Hours During Which the Polling Places Will Remain Open for Voting. Voting in favor were Hamann, Huber, Rooney, Thompson, Von Ruden and Kalina. There being no votes against, the Resolution was declared adopted.

A motion was made by Von Ruden and seconded by Thompson to accept the low bid of CoBuilt Construction Services Total Base Bid and Cost Alt. No. A-1 for the HOTEL Kitchen Remodel. Motion carried unanimously.

The next Regular Board Meeting will be held on Wednesday, February 9, 2022, at 5:00 p.m. via teleconference.

A motion was made by Thompson and seconded by Hamann to adjourn the meeting at 5:55 p.m. Motion carried unanimously.