

# PERHAM YELLOWJACKETS



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October 5, 2020

## PHS/ALC Students/Parent-Guardians:

Our PHS/ALC staff hopes this message finds each of you doing well and we thank you for your support during this time of educational reform. We are committed to serving your student(s) and you as a family as we continue to navigate the **Hybrid-Cohorts** (Face to Face & E-Learning) and the **Jacket Academy** that has students E-Learning offsite full-time. As a staff we want you to know that we are here to support you at all times and ask that you reach out if you have any questions or concerns that we can support you with. Below is important information about **Parent-Teacher Conferences** and we ask each student to help support parents in signing up for conferences desired with specific teachers in an on-line process.

### PARENT TEACHER CONFERENCES


At this time we are halfway through Trimester One and our annual **Parent-Teacher Conferences** are upon us. With the dynamics that we are working with due to COVID-19 our Parent-Teacher Conferences are all going to take place in a virtual format. Perham High School will hold **Virtual Conferences on October 8, 2020 from 3:30 - 7:00pm in 8 to 10 minute increments per teacher in which student/parent will need to sign up for on-line**. The process in which to sign up is shared below, if you have difficulties signing up please contact the Perham High School office and we will assist you.

**IMPORTANT:** If the time slots for a teacher you want to see fill up, please send an email to the teacher to request a conference appointment at a later date. This also holds true if you are unable to meet on Thursday of this week. Our staff are available by appointment and we also ask that you refer to **Infinite Campus** as a daily/weekly resource to track your students progress. (Please contact the PHS Office to get assistance with INFINITE CAMPUS PORTAL and to get signed up with the APP on your mobile device.)

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## PARENT-TEACHER SIGN-UP INSTRUCTIONS

<b>1.</b>	<b>Click on the LINK Below to open the Teachers List in which you want to schedule conferences for.</b> <a href="https://docs.google.com/document/d/1VryAxJpGVZBVgh5Q49luodAfNokBemudbyDCX2lnZfl/edit?usp=sharing">https://docs.google.com/document/d/1VryAxJpGVZBVgh5Q49luodAfNokBemudbyDCX2lnZfl/edit?usp=sharing</a>
<b>2.</b>	<b>GOOGLE ACCOUNT</b> <ul style="list-style-type: none"><li>● If you have a GOOGLE ACCOUNT you can go straight to the INSTRUCTIONS below.</li><li>● If you do not have a GOOGLE ACCOUNT click on where it says FREE ACCOUNT - HERE to set up an account.</li><li>● Parents, you may also use your student(s) Google Account to sign up and use the Chromebook for the Virtual Conference on GOOGLE MEETS.</li></ul>
<b>3.</b>	Please read the <b>INSTRUCTIONS</b> and Sign Up for each of the teachers you would like to visit with about your students current academic progress.
<b>4.</b>	<b>If you are unable to attend on Thursday you can send an email to your students teachers by using the LINK below:</b> <b>PHS Teachers Email List:</b> <a href="https://perhamschools.org/district-staff-list/">https://perhamschools.org/district-staff-list/</a> <ul style="list-style-type: none"><li>● Click on the Teachers Picture (This will take you to the teachers page.)</li><li>● Copy and Paste the Email Address into your email browser or Click On the YELLOW EMAIL BOX  on the teachers page to send an email to the teacher requesting time to me, etc.</li></ul>
<b>5.</b>	For further Questions or Support to sign up for Conferences - <b>please contact the PHS OFFICE by calling: 218-346-6500 Ext. 1.</b> (Our Office Team will be able to assist you.)

Please note that the Perham Area Learning Center will be scheduling Parent-Teacher Conferences by phone at any time during school business hours 8:00 - 3:00 daily. Please schedule a conference by contacting Lisa Carrigan(Administrative Assistant) or Jace Hennagir(Director) at 218-346-6502.

Parents and Students, our staff look forward to hearing from you to discuss your academic progress so we can best support you in your academic journey at Perham High School. Again, please contact us at any time to set up appointments with staff to support your student(s) at PHS.

Sincerely,

Mr. Ehren Zimmerman  
Principal  
Perham High School