

**REGULAR MEETING OF THE SCHOOL BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT NO. 549
July 18, 2018**

The July 18, 2018, Regular School Board Meeting of Independent School District No. 549 was called to order by Chairperson Von Ruden at 5:03 p.m. in the PWMS Media Center. Board members present were Cyndy Huber, Sue Huebsch, Aaron Kalina, Christi Stoll, Arnie Thompson and Sue Von Ruden. Administrative members included Superintendent Mitch Anderson, HOTL Principal Jen Hendrickson, Activities Director Erin Anderson and ALC Director Jace Hennagir. Absent were Board member Nate Rooney; Business Manager Kristi Werner, PHS Principal Ehren Zimmerman, PWMS Principal Scott Bjerke and Facilities Director Russ Winkels.

The United States Pledge of Allegiance was recited by all present.

A motion was made by Huebsch and seconded by Thompson to approve the agenda. Motion carried unanimously.

Administrative reports were reviewed.

A motion was made by Kalina and seconded by Stoll to approve the Consent Agenda as follows:

- 6.1** Approve Minutes of June 13, 2018, Regular Meeting
- 6.2** Approve Treasurer's Report and Electronic Fund Transfer Report
- 6.3** Approve Payment of Bills and Credit Card
- 6.4** Consider Staffing:
 - 6.4.1** Approve Employment Agreement for Robert Blauert (PHS Cleaner)
 - 6.4.2** Approve Employment Agreement for William Hansen (PHS Cleaner)
 - 6.4.3** Approve Employment Agreement for Kjersten Hunt (PHS Media Center Paraprofessional)
 - 6.4.4** Approve Employment Agreement for Taylor Reichel (HOTL Instructor)
 - 6.4.5** Approve Employment Agreement for Priscilla Keil (PHS Kitchen Assistant)
 - 6.4.6** Approve Employment Agreement for Tana Teschendorf (HOTL Phy Ed Instructor)
 - 6.4.7** Approve Employment Agreement for Maria Soto (K-12 ESL Instructor)
 - 6.4.8** Approve Employment Agreement for Rebecca Lubbesmeyer (District Confidential Secretary)
 - 6.4.9** Approve Dissolution of Cooperative Agreement with Frazee-Vergas Schools for Girls' Swimming

A motion was made by Huebsch and seconded by Thompson to approve the reorganization procedures as follows:

- 7.1.1** Approve Resolution to Delegate the Duties of the Clerk and Treasurer
- 7.1.2** Approve Designation of Official School Newspaper – Perham Focus
- 7.1.3** Approve Designation of Location of Meeting Notices – District Administrative Office
- 7.1.4** Approve Designation of Official School Depositories:
 - 7.1.4.1** United Community Bank
 - 7.1.4.2** Minnesota School District Liquid Asset Fund
 - 7.1.4.3** MN Trust – PMA Financial Network

- 7.1.5** Approve Renewal of Memberships:
 - 7.1.5.1** Minnesota School Board Association
 - 7.1.5.2** Lakes Country Service Cooperative
- 7.1.6** Approve School Board Affiliation Assignments:
 - 7.1.6.1** Minnesota State High School League Representative – Cyndy Huber
 - 7.1.6.2** Perham Area Community Center Representative – Christi Stoll
 - 7.1.6.3** County Collaborative Representative – Sue Huebsch
- 7.1.7** Approve Appointment of School District Attorneys:
 - 7.1.7.1** Karkela, Hunt & Cheshire, PLLP
 - 7.1.7.2** Knutson, Flynn & Deans, P.A.
 - 7.1.7.3** Pemberton Law
 - 7.1.7.4** Ratwik, Roszak & Maloney, P.A.
- 7.1.8** Reaffirm District Policies:
 - 7.1.8.1** Non-Discrimination Policy 402
 - 7.1.8.2** Sexual Harassment Policy 413
- 7.1.9** Approve Authorization of Kristi Werner and Francine Guck to make Electronic Fund Transfers

Motion carried unanimously.

A motion was made by Huber and seconded by Huebsch to approve a Resolution Adopting the School District's Long-Term Facilities Maintenance Plan. Motion carried unanimously.

A motion was made by Huebsch and seconded by Kalina to approve the MSCTC Post-Secondary Enrollment Option (PSEO) Administration Contract/FY19. Motion carried unanimously.

A motion was made by Kalina and seconded by Huebsch to approve a Resolution to Renew Board Approved Levy. Motion carried unanimously.

A motion was made by Thompson and seconded by Stoll to approve the Lead in the Water, Paint and Soil Review. Motion carried unanimously.

It was agreed that the August Board meeting will be moved to August 15, 2018, at 5:00, possibly in the new PHS Media Center.

A motion was made by Huebsch and seconded by Kalina to adjourn the meeting at 6:35 p.m. Motion carried unanimously.