

**REGULAR MEETING OF THE SCHOOL BOARD OF EDUCATION  
INDEPENDENT SCHOOL DISTRICT NO. 549  
July 19, 2017**

The July 19, 2017, Regular School Board Meeting of Independent School District No. 549 was called to order by Chair Von Ruden at 5:00 p.m. in the Prairie Wind Middle School Media Center. Board members present were Cyndy Huber, Sue Huebsch, Aaron Kalina, Nate Rooney, Arnie Thompson and Sue Von Ruden. Board member Christie Stoll arrived at 5:10 p.m. Administrative members included Superintendent Mitch Anderson, Business Manager Kristi Werner, PHS Principal Ehren Zimmerman, PWMS Principal Scott Bjerke, HOTL Principal Jen Hendrickson, Facilities Director Russ Winkels, Activities Director Erin Anderson and ACL Director Jace Hennagir.

The United States Pledge of Allegiance was recited by all present.

Added to the agenda were items 7.6 K-9 Police Program and 7.7 Approve Adding Henning to Swimming Co-op. A motion was made by Thompson and seconded by Huebsch to approve the modified agenda. Motion carried unanimously.

Administrative reports were reviewed.

A motion was made by Huber and seconded by Thompson to approve the consent agenda as follows:

- 6.1 Approve Minutes of the April 12, 2017, and June 14, 2017, Regular Meetings
- 6.2 Approve Treasurer's Report and Electronic Fund Transfer Report
- 6.3 Approve Payment of Bills and Credit Card
- 6.4 Consider Staffing:
  - 6.4.1 Accept Letter of Resignation from HOTL Kitchen Employee Jena Lehmann
  - 6.4.2 Accept Letter of Resignation from HOTL Physical Education Instructor Kyle Van Dyke
  - 6.4.3 Approve Employment Agreement for Learning Readiness Instructor Laura Lamb (Step 1)
  - 6.4.4 Approve Employment Agreement for PWMS Behavior/Academic Interventionist James Mulcahy (BA Step 10)
  - 6.4.5 Approve Employment Agreement for HOTL Physical Education Instructor Kelli Stoll (BA Step 3)
  - 6.4.6 Approve the Fall Coaching List
  - 6.4.7 Approve Letter of Resignation from Community Education Coordinator Emily Dreyer
  - 6.4.8 Approve Eliminating the Signer Position (Amanda Starzl) Due to Change in Student Enrollment

Motion carried unanimously.

A motion was made by Von Ruden and seconded by Kalina to approve the reorganization procedures as follows:

- 7.1.1 Designation of Official School Newspaper – Perham Focus
- 7.1.2 Designation of Location of Meeting Notices – District Administrative Office
- 7.1.3 Designation of Official School Depositories:

- 7.1.3.1 United Community Bank
- 7.1.3.2 Minnesota School District Liquid Asset Fund
- 7.1.3.3 MN Trust – PMA Financial Network
- 7.1.4 Renewal of Memberships:
  - 7.1.4.1 Minnesota School Board Association
  - 7.1.4.2 Region I – ESV Computer Services
  - 7.1.4.3 Central Minnesota ERDC
  - 7.1.4.4 Minnesota Rural Education Association
  - 7.1.4.5 MN Academic League Membership
  - 7.1.4.6 Lakes Country Service Cooperative
  - 7.1.4.7 Vocational Rehabilitation Cooperative
  - 7.1.4.8 Minnesota State High School League

Motion carried unanimously.

A motion was made by Rooney and seconded by Thompson to approve the School Board Affiliation Assignments as follows:

- 7.1.5.1 Minnesota State High School League Representative – Cyndy Huber
- 7.1.5.2 Perham Area Community Center Representative – Christi Stoll
- 7.1.5.3 County Collaborative Representative – Sue Huebsch

Motion carried unanimously.

A motion was made by Von Ruden and seconded by Kalina to approve the appointment of School District Attorneys as follows:

- 7.1.6.1 Karkela, Hunt & Cheshire, PLLP
- 7.1.6.2 Knutson, Flynn & Deans, P.A.
- 7.1.6.3 Pemberton Law
- 7.1.6.4 Ratwik, Roszak & Maloney, P.A.

Motion carried unanimously.

A motion was made by Von Ruden and seconded by Kalina to approve the designation of Kristi Werner, LCSC Finance Manager, to assume the duties of School District Clerk and Treasurer. Motion carried unanimously.

A motion was made by Von Ruden and seconded by Kalina to reaffirm Non-Discrimination Policy 402 and Sexual Harassment Policy 413. Motion carried unanimously.

A motion was made by Huebsch and seconded by Thompson to approve the Freshwater Education District Vocational Rehabilitation Services Agreement. Motion carried unanimously.

A motion was made by Kalina and seconded by Rooney to approve the MSCTC Concurrent Enrollment Program Memorandum of Understanding. Motion carried unanimously.

A motion was made by Huebsch and seconded by Kalina to approve the authorization of Kristi Werner and Francine Guck to make electronic fund transfers on behalf of ISD 549 according to the Minnesota Statutes for the 2017-2018 fiscal year. Motion carried unanimously.

A motion was made by Huebsch and seconded by Stoll to approve Handbooks for HOTL, PWMS and PHS. Motion carried unanimously

There was an informational presentation of the K-9 Police Program.

A motion was made by Huebsch and seconded by Rooney to approve adding Henning Public Schools to the Swimming Co-op. Motion carried unanimously.

A motion was made by Huebsch and seconded by Thompson to add a full-time Pre-School Teacher Position. Motion carried unanimously.

A motion was made by Stoll and seconded by Rooney to post separate positions for the Activity Secretary and Community Education Coordinator positions. Motion carried unanimously.

The next Regular Board Meeting will be held on Wednesday, August 9, 2017, at 5:00 p.m. at the PHS Student Union.

A motion was made by Thompson and seconded by Kalina to adjourn the meeting at 6:15 p.m. Motion carried unanimously.